



GRANT PROGRAM

(v.3 January 2024)

General information and how to get an application form

General information

Rotary Club of Montague and Eastern PEI Grants are financial support to individuals, non-profit groups, or organizations for a particular purpose and should be of benefit to those in the Eastern PEI area.

Grants

Grants will be discretionary support, either financial or of service in kind, as allocated by the Rotary Club of Montague and Eastern PEI, and granted to an individual, group or organization which meet at least two of the following criteria:

- a. provides direct assistance to or complements assistance to Eastern PEI individual(s) or organizations and provides funding that, if not provided by the Rotary Club of Montague and Eastern PEI, would not likely be provided;
- b. provides a service of benefit to the community;
- c. demonstrates a need for financial aid.

Grants are typically meant as a “**one time**” contribution or commitment and are not provided for ongoing costs such as operational costs. The grant must be applied to a specific program, service, project, or individual as outlined in the application.

Procedure

Grant application forms can be requested by emailing rotaryclubofmontague@gmail.com

When sending in an application form, the following will also be required:

Supporting Documents (for Individuals) - Applications should be accompanied by:

- a letter outlining the current need and why funding is being requested; and,
- a letter of support from a community social worker, religious leader, community leader, or educator.

Supporting Documents (for Organizations) - Applications should be accompanied by:

- a copy of the current operating budget
- a copy of the operating budget for the upcoming year
- a report of the previous year's activities (Annual Report will be accepted)
- a report on the programs/activities proposed for the upcoming year
- a summary of project capital costs with quotes provided
- a disclosure of other funding sources with amounts

Notification of Funding

Following consideration by the Rotary Club of Montague and Eastern PEI, applicants will be notified by the Club as to whether they have been awarded a grant.